



Summer Academy: On Campus

Orientation Essentials



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Land Acknowledgement

We respectfully acknowledge that Lakefield College School is located on the Treaty 20 Michi Saagiig territory and in the traditional territory of the Michi Saagiig and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations. Lakefield College School respectfully acknowledges that the Williams Treaties First Nations are the stewards and caretakers of these lands and waters in perpetuity and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.



Credit Course Logistics and Preparation

Application Process

All LCS Summer Academy credit courses require an application. The admissions committee reviews applications on a rolling basis. Students who do not currently attend LCS must submit supporting documents (such as a reference letter, a recent report card, and, if applicable, proof of English proficiency). Applications are reviewed once all required documents have been received, and families will be notified once an enrollment decision has been made.

Registration and Payment

Once accepted into a credit course, families will be prompted to complete registration and submit all required student information forms. Payment is processed after acceptance into the program and may be made in full or through scheduled installments. All applications and payments for LCS Summer Programs are made through Camp Brain.



Course Guide

Grade 10 Science *Overnight and Day* (SNC2D)

Grade 10 Science at LCS Summer Academy deepens students' understanding of biology, chemistry, physics, and earth and space science while exploring the connections between science, technology, society, and the environment. Through hands-on labs at Northcote Farm and other practical investigations, students strengthen their scientific inquiry skills as they study cells and body systems, chemical and acid–base reactions, climate and climate change, and the interaction of light and matter.

Grade 11 Travel Marine Biology *Overnight Only* (SBI3U)

Grade 11 Biology at LCS Summer Academy is a blended travel-learning course that combines online study with immersive field experiences in the marine environment of the Bay of Fundy (St. Andrews, NB) and the freshwater ecosystem of Lake Katchewanooka (Lakefield, Ontario). Students stay on both the LCS campus and at the Huntsman Marine Science Centre, gaining hands-on access to labs, research vessels, the Fundy Discovery Aquarium, and marine experts to enhance their investigative and observational skills.

English Outdoor Adventure Course *Overnight Only* (ESLCO/DO)

This course is designed for incoming LCS students and helps strengthen English skills in listening, speaking, reading, and writing while exploring Canadian citizenship and current issues. Students balance classroom learning, including presentations, reading, and writing, with outdoor activities, recreational camp programs, and weekend excursions to Canada's Wonderland and Ganaraska Treetop Trekking.

Course Information

Orientation and Course Schedule

Students will receive a virtual link prior to the start of their course inviting them to attend an online orientation session. During this session, they will meet their teacher and learn more about course expectations and structure.

Communication

Communication is key to the success of the program. Teachers and students will endeavour to respond to all messages within 24 hours. The course instructor will contact parents if a student is experiencing significant difficulty with the course.

Parents should email the course instructor with questions or concerns, or contact our director team at camps@lcs.on.ca.

Computer Support

Students are expected to use their own computers with an up-to-date browser (such as Chrome, Safari, Firefox, or Edge) to access course materials online. Please note that access to certain content (e.g., YouTube) may be limited in some countries. Course instructors will guide students on how to use Edsby, the school's online learning platform, and are available to support any issues with accessing materials or submitting assignments. Additional technical support is available through Lakefield College School's Information Solutions Department.

Policies and Procedures

Attendance

Students are expected to attend all scheduled classes, whether online or in person, and attendance will be recorded. Missing a class will be considered an unexcused absence, and parents will be notified. In addition, students must log in regularly to their courses, submit all assessments on time.

Guidelines for Responsible Use of AI

LCS recognizes the transformative potential of Artificial Intelligence (AI) in enhancing learning, fostering innovation, and supporting various aspects of school operations. Adhering to the LCS values is essential for guiding responsible and ethical application of AI technologies.

- Learn Continuously - AI is a rapidly evolving field, and it is essential for students to continuously learn about its implications and ethical use. LCS offers ongoing education and training on AI ethics, responsible use, and best practices. We encourage students to harness AI to enhance their learning while also using their human judgment to ensure authenticity. AI should be used to augment students' abilities, helping them create unique work and deepen their understanding, not to replace their efforts.
- Respect Others - Students will not use AI to harm, deceive, or disparage others. All AI applications and algorithms used within LCS must be guided by our values, adhere to ethical principles, respecting individual rights, privacy, and dignity. For behaviours that are outside of these expectations, refer to harassment policies in the Student Life Guide.
- Maintain Academic Integrity - When using AI to assist with schoolwork, students will always give proper credit. Students must understand that any work generated by AI should be clearly indicated. For more information regarding AI use in school work, refer to the Academic Honesty Policy (below)
- Citations, Disclosures, and Attributions: use of AI-generated content is considered plagiarism, unless appropriately cited in assignments or publications; any use must be referenced. The following resources provide a sample of how to appropriately cite the use of AI in any publication or assignment:
 - [MLA Style - Generative AI](#)
 - [APA Style - ChatGPT](#)

- [Chicago Style - Generative AI](#)
- Protect Privacy and Data Security - Students will be mindful of their own and others' privacy when using AI. Students should not share personal information with AI without appropriate informed consent and understanding of how the data will be used.

Academic Honesty

Students may engage the help of a tutor or others, but everything submitted for evaluation must be the student's own work. Work found to be taken from any source without appropriate referencing or the taken work of another in whole or in part will be assigned a mark of zero. Repeated acts of plagiarism may result in a student being asked to leave the course and forfeiting tuition.

Waterfront Safety Procedures

We maintain small counsellor-to-camper ratios to ensure safety and personalized attention. Campers are supervised by staff at all times, including at the waterfront, where properly fitted lifejackets are required when on or near the water. All campers complete a swim test on their first day to help us determine appropriate waterfront activities and supervision levels.

Technology Policy

Starting in Summer 2026, LCS Camps will be phone-free. We believe camp is a unique opportunity to unplug, be present, and experience the outdoors with authentic connection that's increasingly rare in daily life.

Campers should leave devices at home, though international travelers may submit phones to the camp office for safekeeping along with their passport during their stay. Students enrolled in credit courses should bring their laptops if listed on their packing list - devices will be distributed at the start of each class and stored securely during activity time.

For campers joining us for Bridge Weekends, there is the opportunity to use their phone to connect with family and send updates from camp. Campers are issued their phones for all off-campus excursions as a safety precaution.

Families can stay connected by sending emails to their camper at camps@lcs.on.ca (we'll print and deliver messages during quiet time). For emergencies, the camp office is reachable at 705.652.3324 ext. 379, and we're happy to provide a personalized update within the first 48 hours to let you know how your camper is settling in.

Safety, Security & Responsibility

House & Room Safety

Your residence is your home for the week. To keep it safe and comfortable for everyone:

- **Clear Paths:** Keep floors clear of bags and personal belongings so everyone can move safely.
- **Visibility:** For your safety, staff must be able to see into the room easily during check-ins. Please do not hang blankets, flags, or posters from the ceiling or over doorways.
- **Fire Safety:** No open flames (candles, incense, lighters, or matches) are allowed. Tampering with fire alarms or equipment is a serious safety risk and may result in a camper being sent home.

Campus Security

Your residence is locked 24/7. Keep your access card with you and do not share it with others. If you lose your card, let a staff member know immediately! If you ever see a stranger on campus or feel uncomfortable, tell any staff member right away. We also have an extra security guard patrolling from 7:00 pm to 7:00 am to keep our community safe.

Alcohol, Drugs, and Prohibited Items

To maintain the health and spirit of our community, the following items are strictly prohibited on campus:

- **Substances:** Alcohol, tobacco, vaping products, and recreational drugs (including cannabis).
- **Safety Hazards:** Weapons of any kind (including toys or replicas), knives, and any fuel-based devices.

- **Exclusions:** Campers found in possession of these items will face immediate consequences, which may include being required to leave the program without a refund.

Harassment, Bullying, and Belonging

At LCS Camps, our core value of Inclusive, Caring Community means that every camper has the right to feel safe, respected, and valued. We believe in the absolute dignity and worth of every individual. Our community is protected by the Ontario Human Rights Code, which means every camper and staff member has the right to an environment free from discrimination and harassment.

Understanding Bullying and Harassment

To keep our community safe, it is important to understand the difference between a one-time conflict and behaviors that break our community trust.

What is Bullying?

Bullying is aggressive, typically repeated behavior that is targeted at another person. It involves a "power imbalance" - where one person uses their size, age, social status, or peer group to make another person feel small.

Bullying is not just a one-time argument; it is a pattern of behavior intended to cause harm, fear, or distress. This can look like:

- **Physical:** Hitting, pushing, or damaging someone's property.
- **Social:** Repeatedly excluding someone from a group or spreading rumors to hurt their reputation.
- **Cyber-bullying:** Using technology (phones, social media, or gaming) to send or post hurtful content. Because cyber-bullying can happen 24/7, we take it very seriously, even if it happens outside of camp.

What is Harassment?

While bullying is often about social power between peers, Harassment is specifically tied to Protected Characteristics under the Ontario Human Rights Code. It is any unwelcome comment or action related to:

- **Race, Ancestry, and Place of Origin:** Your heritage, skin color, or where you or your family are from.
- **Religion and Creed:** Your personal beliefs, faith, or lack of religious belief.
- **Sexual Orientation:** Who you are attracted to.
- **Gender Identity and Gender Expression:** How you feel about your gender and how you choose to show it to the world.
- **Ability:** Any physical, mental, or learning disability.
- **Appearance:** This includes body size, height, and physical features.

Whether a behavior is defined as bullying or harassment, both are strictly prohibited at LCS Camps. We believe every camper has the right to spend their summer in a "Poison-Free" Environment - meaning no one should have to deal with an atmosphere that feels hostile, insulting, or disrespectful.

Boundaries and Consent

We believe in fostering healthy relationships at camp that lead to lifelong friendships. To help create a culture of mutual respect and belonging, it's everyone's responsibility to help each other feel safe, comfortable, and excited about being at camp.

- **Personal Space:** Always ask before entering someone's "bubble" or touching their belongings.
- **Consent:** "No" means no. A happy, clear "Yes" is the only way to know someone is comfortable.
- **Public Space:** While friendships and "camp crushes" happen, we ask that all campers keep displays of affection appropriate for a public, community setting.
- **Camp Dorms:** Under no circumstances can campers enter a bedroom, floor, or residence that is not their own. Because we are a phone-free camp, we prioritize face-to-face hangouts in our common rooms and outdoor spaces!

Looking Out for Each Other: Reporting

We are all responsible for keeping the "Camp Spirit" alive. If you see or hear something that doesn't feel right - even if it's just a "gut feeling" - we want to hear about it. Telling a staff member isn't about getting someone in trouble; it's about making sure everyone feels safe.

How to speak up:

- **Find Your Person:** You can talk to your House Staff, a Program Coordinator, or any member of the Director Team. They are always available to listen.
- **Private Check Ins:** If you're not comfortable speaking in front of a group, just ask a staff member if you can "take a quick walk" or "chat for a minute."
- **What Happens Next:** Once you report something, a staff member will listen to you privately. We will then check in with everyone involved to figure out the best way to move forward. Our goal is always to keep you safe and get camp back to being fun as quickly as possible.

Accountability: The "What Happens Next?"

We know that everyone is growing, and sometimes we make mistakes. Our goal is to help you learn and get back to the fun. If a camper struggles to follow our community standards, we use a tiered approach:

1. **Reflection:** A conversation with staff to understand the impact of the behavior and how to make it right.
2. **Reset:** A follow up with a member of our Director Team to understand what could be contributing to the behaviour and resetting expectations.
3. **Parent Partnership:** For repeated issues, the Director will contact parents to discuss a plan for success.

Expulsion: Serious safety violations (fire, weapons, or physical violence) or persistent refusal to follow camp rules may result in a camper being asked to leave the program.

Cancellations and Changes To Registrations

For any changes to your registration, please contact our Camps Team at camps@lcs.on.ca.

Refund Policy

For all LCS Camp Programs, we will provide full refunds until April 30, 2026 minus a 10% of program cost administrative and processing fee. From May 1, 2026 to June 26, 2026 a refund of 50% of the program cost can be received. No reduction in or refund of fees will be given for any reason once the summer season has begun. This includes:

- A camper or student who withdraws from their program during the period for which they are registered for any reason including, without limitation, as a result of illness or a medical condition;
- A camper or student who arrives late or leaves early in the period for which they are registered; or a camper or student who is expelled from the LCS Summer Academy for breaking the camp rules or otherwise.

All programs are subject to enrolment and may be cancelled; in this case, campers will be offered a refund. Campers and students will also be given the opportunity to transfer to another program should their primary selection be cancelled.

